

**Adams-Clermont Solid Waste District
Board of Directors' Meeting**

**10:30 a.m., March 11, 2019
Batavia, Ohio**

Members in Attendance

Adams County	Clermont County
Ty Pell	David Painter
Diane Ward	Edwin Humphrey
	Claire Corcoran

Attendees: Hannah Lubbers, Connie Miller, Tom Eigel, Sukie Sheetz, Emily McAfee, Lindsey Aranyos: Clermont County;
Dan Wickerham: Adams Brown Recycling; Brent Ball: Rumpke.

At 10:30 a.m., the meeting was called to order.

1. Approval of Minutes	Mr. Pell asked for a motion to approve the December minutes. Mr. Pell moved to approve the minutes. Mrs. Ward seconded and the motion passed without dissent.
2. Financial Report	Ms. Lubbers explained the cash reserve and the generation fee increase planned for 2020. -Two large expenses on the cash activity report for the compactors and pre-crusher. -Reimbursement received from the 2018 flood in New Richmond. -Retirement payout for Mr. Braasch. Mr. Humphrey moved to approve the financial report. The motion was seconded by Mr. Painter and passed without dissent.
3. Elect Officers, 2019	Mr. Humphrey nominated Mr. Painter to serve as the 2019 President of the Board. Mr. Humphrey motioned for Mr. Painter be elected President and the motion was seconded by Ms. Ward and passed without dissent. Mr. Pell nominated Mr. Ward to serve as Vice President. Mr. Humphrey motioned to have Ms. Ward serve as Vice President and the motion was seconded by Mr. Pell and passed without dissent. The meeting was turned over the Mr. Painter.

4. Directors Report

-Solid Waste Plan was approved by the policy committee last week. Letters were mailed on 3/8/2019 which started the 90 day period to get at least 60% of the population to approve. Have to have approval from the committee and the two largest Villages and Townships.

-New compactor installed in West Union. A request for a new hopper box by the employee who services the box. Ms. Lubbers met with the Director of the Library about installing security cameras to help with illegal dumping. The cameras will be able to capture the license plate of those who are illegally dumping. They are also going to move the glass-recycling container so that it will not be as easy to hide behind it to dump trash. Ms. Lubbers asked for authorization to purchase the cameras. She is expecting them to be around \$1,000.00. Mr. Painter questioned if we are really going to prosecute those who illegally dump and if we do and then find out they have no means to pay fines then what do we do? It was explained that at the other locations they would get a warning letter first and have never had to send out a second letter to the same person. The importance of keeping the sites cleaned so others do not think is ok to bring trash. Mr. Humphrey asked if the site has adequate lighting and signage to make sure everyone understood. Ms. Lubbers said that a grant that was applied for will include the purchase of a portable sign that change be changed and moved around.

-AWAR road resurface in Tiffin Township. The grant is a 50/50 match with Tiffin giving 25% of match and the ACSWD giving the other 25% of the match with a current estimate of \$50,000 Mr. Painter as if Waste District was allowed to use money for Townships roads. Mr. Braasch did get verbal approval from the Prosecutors. Everyone agreed that the approval needed to be in writing.

-AWAR 3 phase electric installation. The original estimate from last year was \$18,000.00. Ms. Lubbers has an updated quote that is now \$27,055.67. It was thought that the original quote was just a number thrown out and there would be not follow thru. Communication with AEP is not easy. Mr. Painter asked about getting the work quoted from a private contractor and having the final connection done by AEP. Ms. Lubbers said that she has asked about that being an option but was told by AEP that was not allowed since it is a residential road. It was also stated that this is a high priority that needs immediate attention. The equipment is ready and is just setting on the contractor's lot waiting for us to compete. Mr. Painter recommended double checking with having a contractor do the work. Ms. Ward made a motion for to allow the President of the Board to evaluate quotes & authorize 3-phase installation after Ms. Lubbers obtained clarification regarding the use of private contractors. Mr. Humphrey seconded and the motion passed without dissent.

	<p>-End of school year recycling. Ms. Krebs has worked with schools in the past and saved 4 tons of recyclables from going to the landfill. Most of the cost of the carts is for hauling. Ms. Lubbers received quotes for buying carts and having them in the classroom year round. \$4,500.00 to buy and \$7,500.00 to rent so she recommends buying them with money that had been allocated for this purpose and they would pay for themselves within two years. Mr. Humphrey made a motion to purchase the recycling carts. Mr. Pell seconded the motion and the motion passed without dissent.</p> <p>-2019 Tire Collection. Last year a \$2.00 fee was collected for people who had over ten tires, \$2,500.00 was collected; 14,000 tires. There is still \$20,000.00 left that needs to be spent before June 1, 2019. Planning two events for May waiting on confirmation from Rumpke and still planning to charge the \$2.00 fee for those who have more than ten.</p> <p>-Vehicle purchase for Muni Court. They help with the drop off sites and removing garbage that is illegally dumped at sites. Ms. Scheetz asked about leasing a vehicle. Average 11,000 miles a year but unsure of the condition of vehicle at the end because of the work that the vehicle is used for. Ms. Lubbers is going to follow up with Ms. Scheetz to see if it is an option and will compare it with state bid when it is available.</p> <p>-New hire for Ms. Lubbers replacement. A recommendation has been made with a start date of 3/25/2019.</p> <p>- Authorize Director to make purchases under \$500.00. Mr. Humphrey made a motion for Ms. Lubbers to make purchases for \$500.00 and under. Mr. Pell seconded the motion and the motion passed without dissent.</p>
5. AWAR Report	<p>Mr. Wickerham informed the board for the first time in 2018 there was a decrease in customers. 1.5 million lbs. of trash collected in 2018. Continuing to see tires increase collected about 4,000 more tires or 13% more than before. No increase in 2019 fees and wants the facility to remain self-sustaining. Brown County has started the process of their Solid Waste plan. It is a two-year process and so far, all is well.</p>
6. Public Input	<p>Mr. Ball with Rumpke said that a mailer went out to Williamsburg Township. They looking into how to increase participation in Ohio Township. Have less than 3%, not even close to recouping cost. He wants to figure out a plan that includes the residents and gets them involved. Everyone discussed ideas on how to get participation. Show people how it can help them save, run a commercial, explain the ease of use and work with public information to help spread the word. Mr. Ball also suggested setting up a meeting with Ann Curry who is the Recycling education at Ruple who helps to educate through the state of Ohio.</p>

7. Schedule Next meeting/Adjournment	The next meeting is scheduled for 10:30 a.m. Monday, June 17, 2019 in Adams County. Mr. Painter moved to adjourn the meeting at 11:34 p.m. The motion was seconded by Mr. Pell and passed without dissent.
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