

DATA DESTRUCTION & SHRED EVENT

Proceeds benefit McNicholas Athletic Programs & Alumni Association



Protect your identity and your data.
Onsite shredding by Document Destruction.
COBALT will safely destroy your electronic data with a risk-free guarantee!

When: 10.30.21 | 9 a.m - noon

Where: McNicholas High School parking lot
6536 Beechmont Ave. Cincinnati, Ohio 45230

Cost: **SHRED:** \$25.00 (cash only)
max. 5 bankers boxes/average size trash bags

ELECTRONICS: \$10.00(cash only)
max. 2 boxes or laundry baskets



This event is limited to PERSONAL DATA DEVICES only.

Acceptable items include: Cell Phones, Tablets, Laptops, Hard Drives, Computer Towers, Desktops with internal hard drives, flash-drives, CD's.



For more information about COBALT and security guarantee
VISIT: <https://www.TrustCobalt.com./ourprocess/>

Shred: Paper, Staples, binders, rubber bands, binder clips, paper clips and hanging file folders, notebooks

DO NOT shred: Batteries, metal items, plastic bottles, glass, perishable items, food, and liquids.

When should I shred it?

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| Immediately | <ul style="list-style-type: none"> Sales receipts ATM receipts Paid credit card statements Paid utility bills Credit offers Cancelled checks (not tax-related) Expired warranties |
| Up to 1 year | <ul style="list-style-type: none"> Pay stubs Bank statements Paid, undisputed medical bills |
| After 7 years | <ul style="list-style-type: none"> Tax-related receipts Tax-related cancelled checks W-2s Records for tax deductions |
| It depends . . . | <ul style="list-style-type: none"> Auto titles Keep as long as you own the vehicle Home deeds Keep as long as you own the property Disputed medical bills Keep until the issue is resolved Home improvement receipts Keep until you sell your home and pay any capital gains taxes |
| Keep Forever | <ul style="list-style-type: none"> Birth certificates Social Security cards Marriage or divorce decrees Citizenship papers Adoption papers Death certificates Tax returns |