

**Adams-Clermont Solid Waste District  
Board of Directors' Meeting**

**10:30 a.m., August 17<sup>th</sup>, 2020  
Batavia**

**Members in Attendance**

<b>Adams County</b>	<b>Clermont County</b>
Ty Pell	David Painter
Diane Ward	Edwin Humphrey
Barbara Moore	Claire Corcoran

**Attendees:** Hannah Lubbers, Laura Lair, John McManus, Bill Mellman, Kat Zelak; Clermont County  
Dan Wickerham; Adams Brown Recycling; Adams County

The meeting was called to order at 10:35am

1. Approval of Minutes	Mr. Humphrey moved to approve the minutes from the May 4 <sup>th</sup> 2020 meeting. Mr. Pell seconded and the motion passed without dissent.
2. Financial Report	Ms. Lubbers reviewed the financial report, which included the cash activity report and fund history report. She made note of an item on the third page for \$1,275 item for Munico Corp. This is for A-frame signs ordered as part of the education and outreach portion of the 2019 OEPA Community Recycling and Litter Grant. The \$4,038.55 item for ULINE is for school recycling containers. Mr. Painter moved to approve the minutes. Ms. Moore seconded and the motion passed without dissent.
3. Generation Fee	Mr. Lubbers reviewed the tiered generation fee increase schedule. She does not think we should increase the generation fee to the next tier; \$4.00/ton IN 2021. She noted that we are ahead of schedule in terms of what we budgeted for revenue. Also, the expenses are down due to the pandemic. Ms. Lubbers said that with the current

	<p>economy, it would be better to keep the generation fee at the current rate of \$3.50/ton. The only issue with this is that it would be a change in the set schedule. Ms. Lubbers plans to send out an acknowledgement letter to haulers to notify them that we don't plan to increase the fee in 2021, and haulers will have to sign and return the letter.</p> <ul style="list-style-type: none"> <li>- Ms. Moore moved to approve the modification of the generation fee schedule. Mr. Painter seconded, and the motion passed without dissent.</li> </ul>
<p>4. Designation Waiver Agreement – Best Way Disposal</p>	<p>Ms. Lubbers explained her request for renewal of designation waiver agreement for Best Way Disposal. Mr. Humphrey moved to renew the request for renewal. Ms. Corcoran seconded, and the motion passed without dissent.</p>
<p>5. Directors Report</p>	<p>Ms. Lubbers gave the Director's Report</p> <ul style="list-style-type: none"> <li>- Audit: We passed the audit for 2018-2019 expenses.</li> <li>- Drop off recycling: Hannah is waiting to hear back from Goshen Township regarding plans to pour a concrete pad for the drop off recycling container. Ms. Lubbers anticipates a container being placed at Bethel-Tate High School at the start of next year.</li> <li>- School recycling program: Ms. Lubbers reviewed the current status of the school recycling program. Surveys were sent to 50 Clermont schools. 7 responded, representing 10 schools. There are 4 active orders for a total of 280 bins. Bins have been delivered to Williamsburg. The plan is to expand this program to Adams County in 2021.</li> <li>- OEPA Litter Grant: We submitted our application for 2020-2021. We requested funds for outreach and awareness campaign materials and tire amnesty events. Announcement of the status of our application and the release of grant funds has been delayed due to the pandemic. For this reason, tire amnesty events have not been held this year. Ms. Lubbers proposed submitting the same OEPA grant application for the next grant cycle in February 2021. The application will be for \$54,965.00 (\$13,515.00 match). <ul style="list-style-type: none"> <li>o Mr. Painter moved to approve Ms. Lubbers' request for authorization to sign the grant application for the 2021 application period. Mr. Pell seconded and the motion passed without dissent.</li> </ul> </li> </ul>

- Tire resolution: OEPA requires us to collect fees at OEPA funded amnesty events. The fee will be a minimum of \$0.50 per tire.
  - o Ms. Moore moved to adopt the resolution. Mr. Painter seconded.
- Ms. Lubbers reviewed this year's Spring Litter Cleanup (SLC) event and how it was modified due to the pandemic, and also noted the Ohio River Sweep continued in a similar fashion. Reusable metal water bottles featuring winning design from contest were distributed to volunteers who registered for the SLC.
- Hannah reviewed the effectiveness of the MEDU sign and A-frame signs. Ms. Lubbers also reviewed the next A-frame signs she plans to deploy. The new signs will featuring messaging about what not to put in recycling containers.
- Hannah reviewed some issues with illegal dumping at the drop offs, noting a particular offender in Tate Township who has been dumping boxes of spoiled produce.
- Website: Bill Mellman presented on the work he has been doing to update our website with a tool to help residents answer their recycling and disposal questions. The tool will help residents get answers about what items are recyclable and how to dispose of hazardous materials or large items.
- Ms. Lubbers reviewed the current state of the OEQ.net website which houses ACSWD and the Clermont County Office of Environmental Quality. The website has been difficult to navigate for some residents, evidenced by numerous phone call inquiries to OEQ regarding recycling and disposal.
- Bill Mellman gave a tour of the page he has been developing for the website which will help residents find answers to their questions more easily.
- The logo to be used on the webpage was questioned
- Mr. Mellman offered to send the link to the website draft to members of the board
- Staff Updates: Mr. Lubbers introduced Kat Zelak, Clermont County Soil and Water Conservation District's new Education Coordinator. Kat began working in May. She has been compiling data from reviewing recycling drop off surveillance footage, and she presented the data. Data shows that there are the

	<p>fewest visits on Saturday and Sunday, and currently, mid-day is the most popular time for visits to drop-offs.</p> <ul style="list-style-type: none"> <li>- Ms. Zelak explained a grant she has applied for through World Wildlife Fund that would provide funds to perform food waste audits at schools. Kat anticipated hearing back from them at the beginning of the month, but she has not heard anything yet.</li> <li>- Hannah noted that her maternity leave is approaching, anticipated to begin near September 20<sup>th</sup>.</li> </ul>
<p>6. 2021 Contracts and Agreements</p>	<ul style="list-style-type: none"> <li>• Clermont Soil and Water – Education and Outreach</li> <li>• Clermont Municipal Court (Litter, Drop-off, Recycling processing, Adopt-a-Spot)</li> <li>• Adams County Summer Resource Officer Request: \$5,000</li> <li>• Valley View Foundation – Community Litter Events</li> <li>• Rumpke - Clermont County Drop-off transportation and processing</li> <li>• Adams-Brown Recycling – AWAR management</li> <li>• Adams-Brown Recycling – Adams County Drop-off transportation and processing</li> <li>• Adams-Brown Recycling – Adams County Education Program</li> <li>• Adams-Brown Recycling – Adams County Recycling Specialist (NEW)</li> </ul> <p>Ms. Corcoran moved to approve the 2021 contracts and agreements. Mr. Pell seconded and the motion passed without dissent.</p>
<p>7. AWAR Report</p>	<p>Dan Wickerham gave the Director’s Report for AWAR</p> <ul style="list-style-type: none"> <li>- Mr. Wickerham answered a question about lids on bottles for recycling. He confirmed that ABR and Rumpke want users to attach caps before recycling, and to not flatten the bottle before attaching the cap.</li> <li>- Whitney welcomed a new baby on August 3<sup>rd</sup> is now on maternity leave. MaryAnna is covering for her while she is out.</li> <li>- Mr. Wickerham explained the current prices of paper commodities. All paper grades used to be tracked together, but now they are tracked independently</li> </ul>

	<p>because there are different prices for different types of paper. The value of cardboard saw a \$35/ton drop June-August, but it is now going up.</p> <ul style="list-style-type: none"> <li>- Mr. Wickerham says use at the AWAR transfer station is down, but trash generation is up by 7%. For a while, they were not buying materials. Recently, the buy back side of the business has been extremely popular. They are buying materials every day except for Saturdays. Saturdays are currently reserved for garbage customers only. This change has been well-received by customers.</li> <li>- New building has been purchased \$7,167, still need to do electric and HVAC. The building was ordered from Country Cabins. It is 5 weeks out from being delivered.</li> </ul>
8. Public Input	None.
9. Schedule Next meeting/Adjournment	<ul style="list-style-type: none"> <li>- January 25<sup>th</sup>, 2021 at 10:30am in West Union <ul style="list-style-type: none"> <li>o Ms. Corcoran moved to approve the date of the next meeting. Ms. Moore seconded and the motion passed without dissent.</li> </ul> </li> <li>- Informal discussion, comments, and questions. Ms. Lubbers thanked Mr. Humphrey for his years of service to the County. Mr. Humphrey will be retiring in December 2020.</li> <li>- Mr. Painter moved to adjourn the meeting. Mr. Pell seconded, and the motion passed without dissent. Meeting adjourned at 11:44am.</li> </ul>